



April 14, 2022

WHITEHOUSE COUNCIL AGENDA

April 19, 2022

6:30 P.M.

Due to the coronavirus (COVID-19) pandemic, Whitehouse Village Council is urging citizens to access public meetings remotely. You may do so by phone by dialing **1-567-318-0438**. You will then be prompted to press the following Meeting ID **635995669#**. You may also access the meeting online by going to the Village Website at www.whitehouseoh.gov and clicking on the link from the home page, **please make sure that you mute your microphone.**

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, April 19, 2022, at 6:30 PM.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer: Pastor Carol Williams-Young, Zion United Methodist Church
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the April 5, 2022 Council Meeting
- VI. Adoption of Bills dated April 14, 2022, the Addendum bills dated April 19, 2022, and the March 2022 Financial Statements
- VII. Introduction of Persons to Appear Before Council
 - A. Request for Platinum Filament 5K Costume Run & Music Festival, October 8, 2022
 - B. Request for Whitehouse Summer Concerts, May 19, June 16, July 21, 2022
 - C. Request for Memorial Day Service, May 30, 2022
- VIII. Committee Reports
 - A. Report on the March 24, 2022 Tree Commission Meeting
 - B. Report on the April 6, 2022 Board of Zoning Appeals Meeting
 - C. Report on the April 12, 2022 Committee of the Whole Meeting

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571

Phone 419-877-5383 . Fax 419-877-5635

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- IX. Report of the Mayor
 - A. Recognition of Amanda Bradley
- X. Report of the Clerk of Council
- XI. Report of the Village Administrator
 - A. Report on ARPA Project Funding
- XII. Report of the Village Solicitor
- XIII. Report from Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
 - A. **Ordinance 2-2022:** To Amend the Codified Ordinances of the Village of Whitehouse and To Repeal The Income Tax Credit in Whitehouse Municipal Code Section 186.08 and Section 186.081 for Tax Year 2023 (Second Reading)
 - B. **Ordinance 4-2022:** To Authorize the Village Administrator to Enter into an Agreement to Provide Health Care Benefits for the Eligible Employees of the Village of Whitehouse (as an emergency)
- XVI. Resolutions
 - A. **Resolution: 7-2022:** Authorizing the Discontinuance of an Economic Development Committee for the Village of Whitehouse (as an emergency)
 - B. **Resolution 8-2022:** Authorizing the Finance Director of the Village of Whitehouse, Lucas County, Ohio, To Transfer Certain Funds for Village Accounting Purposes (as an emergency)
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Adjournment

At 6:00 PM Mayor Don Atkinson called the meeting to order.

ROLL CALL: Richard Bingham, Rebecca Conklin Kleiboemer, Mindy Curry, Bob Keogh, Dennis Recker, Louann Artiaga, and Richard Bingham,. Also present were the following: Administrator Jordan Daugherty, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Planning Administrator Tiffany Bachmann, Police Chief Mark McDonough, Fire Chief Joshua Hartbarger, Deputy Fire Chief Jason Francis, Deputy Police Chief Alan Baer, Clerk Susan Miller, Karen Gerhardinger, Rob Casaletta, Scott Duncan, Jeff Yoder, Rita Yunker, Mona Snyder, Larry Yunker, and Adam C. Brody.

Council prayer was given by Pastor Shawn Bellner of Cedar Creek Church.

Motion by Richard Bingham, seconded by Rebecca Conklin Keiboemer to approve the minutes of the March 15, 2022 meeting. 6 ayes

Motion by Louann Artiaga, seconded by Richard Bingham to approve the bills totaling \$33,044.02 dated March 31, 2022 the Addendum bills totaling \$112,292.87 dated April 5, 2022. 6 ayes

Mayor Don Atkinson Proclaimed April 29, 2022 as Arbor Day in the Village of Whitehouse, Lucas County, Ohio.

Motion by Mindy Curry, seconded by Bob Keogh to authorize the Solicitor to prepare legislation Authorizing the Administrator of the Village of Whitehouse to Execute a Permanent Easement and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Keiboemer, seconded by Louann Artiaga to authorize the Solicitor to prepare legislation Authorizing the Administrator to Purchase Road Salt for Use by the Public Service Department during the Calendar Years 2022-2023 for the Village of Whitehouse, Lucas County, Ohio and declaring an emergency. 6 ayes

Motion by Bob Keogh, seconded by Mindy Curry to authorize the Administrator to renew insurance with Paramount with a .5% increase for twelve months. 6 ayes

Solicitor Kevin Heban asked for Public Comment pertaining to farmland owned by Bruce Miller at 7412 Finzel Road to be placed in an Agricultural District. There was none.

Motion by Richard Bingham, seconded by Louann Artiaga to authorize the Solicitor to prepare legislation authorizing the Administrator of the Village of Whitehouse to Execute a Permanent Easement and declaring an emergency. 6 ayes

Mayor Don Atkinson asked for Citizen Comments pertaining to Agenda items. There were none.

Motion by Bob Keogh, seconded by Dennis Recker to accept, as previously authorized on March 15, 2022, Ordinance 2-2022 Amending the Codified Ordinance of the Village of Whitehouse and to Repeal the Income Tax Credit in Whitehouse Municipal Code Section 186.08 and Section 186.081 for Tax Year 2023 and Thereafter. 4 ayes, 2 nays Richard Bingham, Louann Artiaga

Motion by Louann Artiaga, seconded by Richard Bingham to accept, as previously authorized, Ordinance 3-2022 authorizing the Administrator of the Village of Whitehouse to Execute a Permanent Easement at its first reading and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Keiboemer, seconded by Richard Bingham to suspend the rules and to have the second and third reading of Ordinance 3-2022 by title only and declaring an emergency. 6 ayes

Motion by Louann Artiaga, seconded by Rebecca Conklin Keiboemer to accept Ordinance 3-2022 and to pass said Ordinance and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Keiboemer, seconded by Mindy Curry to accept, as previously authorized, Resolution 6-2022 Authorizing the Administrator to Purchase Road Salt for Use by the Public Service Department during the Calendar Years 2022-2023 for the Village of Whitehouse, Lucas County, Ohio at its first reading and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Keiboemer, seconded by Mindy Curry to suspend the rules and to have the second and third reading of Resolution 6-2022 by title only and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Keiboemer, seconded by Mindy Curry to accept Resolution 6-2022 and to pass said Resolution and declaring an emergency. 6 ayes

Motion by Richard Bingham, seconded by Mindy Curry to approve use of the park for the Farmer's Market and Flower Market Market July 16 through September 10, 2022. 6 ayes

Motion by Rebecca Conklin Keiboemer, seconded by Mindy Curry to adjourn into Executive Session on a matter of Personnel at 7:59 PM. 6 ayes

Motion by Rebecca Conklin Keiboemer, seconded by Bob Keogh to reconvene at 8:41 PM. 6 ayes

Other items discussed:

- Nancy Cole requested a donation for Blue Star signs, \$3,660 now will go up \$240 each on May 1, 2022, future plans for Whitehouse Park, upcoming donation guideline discussion, Concern for trees, COVID pushed back many plans, sign placement, thank you to the River Road Garden Club for what they do
- Union Cemetery District, balance, bills, first tax disbursement received, mowing, pay plan, Wakeman platting, applications for clerk/treasurer position, paving project bids, dumptruck, Equipment purchases
- Longest community receiving the Tree City USA designation, Growth Award, 4 in the state Received the Growth Award this year
- There has been no increase to the general fund for 50 years, outstanding biennial audits, Numbers are accurate, Administrator Jordan Daugherty is a CPA, has his masters and is Finishing his PhD, figures are accurate, property tax will affect senior citizens on fixed incomes, 50% of residents affected by reducing the income tax credit, can raise income Tax, The Village has been frugal and hasn't hired people, safety services do an extraordinary job, Nowhere else to make cuts, nothing else to cut, done more with less, staff does an amazing Job, Carryover for catastrophic failures has increased from \$250,000 to \$1.4 million, the Mayor is in favor of reducing the income tax credit that affects less people and it affect People that are working, not placing a burden on people on fixed incomes

- Fire levy, firemen hired, the Village is cost conscious on what it spends money on, taking it to The voters
- Last increase was in 1975 because of good management, maintained a high standard in the Village
- 2021 Annual police report is online, Chaplin Reverend Mike O'Shea completed basic training, OPOTA requires 24 hours of professional training, Drug take back April 30, 2022 from 10:00 AM - 2:00 PM, Sunoco donation to police department \$860 used for Rescue task force Training, thank you to the community and instructors
- Police Chief Mark McDonough received the Excellence and Innovation Award and will be Presented at the banquet of Chiefs
- Two officers recognized for building evacuation at a fire
- Safety Council of Northwest Ohio selected the Village for the Best Small Town Department in The State of Ohio, we appreciate our safety departments!
- Fire department statistics are forthcoming
- Interceptor sewer main line will be connected next week, underground work will be Completed, clean up, demolition, \$2.5 million project
- Residents choose to live here instead of where they work, surveys show what residents value
- Community problem, community solution, how many voters from 1975 are still here
- Bedroom community, 1.5% income tax, people enjoy the quality of life in the Village, Residents don't want big box stores, forgoing .75% income tax credit for quality of life is Worth it, COVID affected the Village just as it did everyone else, everything has gone up, will be in a \$500,000 Spending deficit in two years, what it costs to live in a nice place
- No need to rush, extended time for public comments, the second reading can be tabled
- Health quotes coming in lower doesn't Change the problem, it extends it possibly a year, Deficit spending in 2024
- Buying salt, roads cleared, OPOTA training, unfunded training requirements, increases on Everyone's general budgets
- Police 2021 Annual report is phenomenal
- Utility pole in the middle of the parking lot across from Local Thyme is gone
- Do not overfill trash cans, refuse regulation campaign
- Whitehouse Library Farmer's Market will be chaired by Linda Baker and Sheri Leudtke, Flower Market in May 10:00 AM - 2:00 PM, Farmer's Market July 16 through September 10, 2022
- The Public Works department did a wonderful job handling the Dennison Drive water issues

Motion by Bob Keogh, seconded by Mindy Curry to adjourn at 8:42 PM. 6 ayes

COUNCIL BILLS

4/14/2022

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
A. W. Board of Education	Police	\$3,538.70		Fuel
A. W. Board of Education	Fire	\$1,518.46		Fuel
A. W. Board of Education	Parks	\$25.08		Fuel
A. W. Board of Education	Sanitation	\$73.24		Fuel
A. W. Board of Education	Maintenance	\$771.89		Fuel
A. W. Board of Education	Life Squad	\$724.59		Fuel
A. W. Board of Education	Streets	\$26.90		Fuel
A. W. Board of Education	Water	\$548.27		Fuel
A. W. Board of Education	Sewer	\$726.31	\$7,953.44	Fuel
Atlantic Emergency Solutions	Fire	\$589.72	\$589.72	SCBA Parts
B & L Whitehouse Auto Service	Fire	\$1,354.92	\$1,354.92	Annual Maintenance
Department of Public Utilities	Water	\$50.00		Testing
Department of Public Utilities	Water	\$50,975.09	\$51,025.09	Water Usage
Dollar General	Administration	\$3.65	\$3.65	Supplies
Fisher Auto Parts	Parks	\$51.57		Supplies
Fisher Auto Parts	Streets	\$18.49	\$70.06	Supplies
Heban, Murphree & Lewandowski, LLC	Administration	\$1,890.00		Law Director Charges
Heban, Murphree & Lewandowski, LLC	Police	\$1,913.00	\$3,803.00	Prosecutor Charges
Independence Health Employer Services	Police	\$129.00		Testing
Independence Health Employer Services	Parks	\$43.00		Testing
Independence Health Employer Services	Sewer	\$65.00		Testing
Independence Health Employer Services	Water	\$69.00		Testing
Independence Health Employer Services	Administration	\$10.00	\$316.00	Testing
MA SI	Water	\$329.60		Water Testing
MA SI	Water	\$63.00	\$392.60	Water Testing
McKesson	Fire	\$238.30	\$238.30	Supplies
Menards	Sewer	\$73.96	\$73.96	Supplies
Northern Lights Display	Streets	\$1,580.00	\$1,580.00	Banners for Light Poles
Phoenix Outfitters	Fire	\$132.00	\$132.00	Uniforms
Poggemeyer	Capital Project	\$4,419.00		Field Ave. Waterline
Poggemeyer	Capital Project	\$1,905.01		Industrial Pky Resurfacing
Poggemeyer	Administration	\$150.00	\$6,474.01	General Retainer
Ram Exterminators, LLC	Maintenance	\$40.00		Monthly Service

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Ram Exterminators, LLC	Life Squad	\$36.00	\$76.00	Monthly Service
Rush Trucking	Fire	\$2,407.08		Annual Inspection
Rush Trucking	Fire	\$2,216.38		Annual Inspection
Rush Trucking	Fire	\$836.01	\$5,459.47	Annual Inspection
Sedgwick	Administration	\$915.00	\$915.00	Annual Renewal 2023
Smart Bill	Water	\$456.10		Utility Bill Mailing
Smart Bill	Sewer	\$456.10	\$912.20	Utility Bill Mailing
Speck Sales	Fire	\$558.16	\$558.16	Tires
St Luke's	Fire	\$24.87	\$24.87	Medications
Toledo Edison	Streets	\$79.42	\$79.42	Electric Charges
Triotech	Administration	\$853.75	\$853.75	Monthly Service
UniFirst	Police	\$37.60	\$37.60	Rug Cleaning
		\$82,923.22	\$82,923.22	



Request for Special Event

Village of Whitehouse
PO Box 2476, Whitehouse, OH 43571
Phone: (419) 877-5383/ Fax: (419) 877-5635

Name of Event: Platinum Filament 5K Costume Run, Music Festival
Coordinator/Contact Person: Steve Upperco
Address: 18670 Main Street, Tontogany, OH 43565
Phone: 419-389-7353 Email: platinumfilament@yahoo.com
FAX: _____
Event Date(s): Sat Oct 8, 2022 Event Hours: 9am - 5pm
Estimated Number of Attendance: 100
Brief Description of Event: 5K on wash trail, Live music, Vendors
Food Vendors, Trunk-or-Treat

Will the Event Use Signage/Attraction Devices? ☐ Yes ☐ No

Amplified Voice/Music? ☒ Yes ☐ No

Food/Beverage Sales? ☒ Yes ☐ No Alcoholic Beverage Sales: ☒ Yes ☐ No

Product Sales? ☐ Yes ☐ No Other (explain): _____

If YES to any of the above, please explain: Live music in the pavilion,
day of event race sign-ups - Beer garden
selling beer, water, pop

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event:

☒ Police Assistance ☒ Streets Closed ☒ Enclosed Shelterhouse ☒ Pavilion ☐ Other

Explain: Police Assistance for the 5K - close
St. Louis Ave for the safety of
the trunk-or-treat and runners

PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

Payment for Services: The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to The Village of Whitehouse. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event.

Total Number of Employees Required: _____ Total Amount Required per Employee: \$ _____/hr.

TOTAL Amount to be submitted to the Village of Whitehouse by Event Coordinator: \$ _____

READ THE FOLLOWING BEFORE SIGNING

The submittal of this event form does not ensure approval of the event.

Be advised, the Village cannot accommodate every event and some events may require reimbursement for services rendered. You must attach to this application either an Insurance Policy or a Certificate of Insurance that includes the policy number, amount of coverage, and the provision that the Village of Whitehouse is included as an Additional Insured. The insurance requirements depend on the risk level of the event.

The applicant agrees to defend, indemnify, and hold harmless the Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of this activity

Signature: Steve Upperco Date: Oct. 20, 2021

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571

Phone 419-877-5383 . Fax 419-877-5635

whitehouseoh.gov

AGREEMENT FOR SERVICE – SPECIAL EVENTS

WHEREAS, by Resolution, the Village Administrator of the Village of Whitehouse, Ohio, is authorized and empowered to enter into written agreements with public or private organizations, to assign Village employees to special duties, with such organizations, when, in the opinion of the Village Administrator and Chief of Police, such duty serves the purpose of public safety, traffic control and the public welfare.

Now, therefore, it is agreed by and between the parties as follows:

1. The Chief of Police shall assign a designee to oversee the scheduling of officers to provide police/security services for the following event:

____ See attached map showing locations and that such officer(s) shall at all times be subject to all Federal, state and local ordinances, including the policies and procedures of the Village of Whitehouse and the Whitehouse Police Department.

2. The Police Chief reserves the right to honor or reject this request based upon officer availability and/or needs of the agency.
3. The uniform of the officer(s) shall always be under the control of the Chief of Police.
4. Officer(s) who are assigned to this event shall be paid for this service in accordance with the current fee schedule for services as enacted by the Village of Whitehouse, Ohio Council.
5. The Village of Whitehouse agrees to furnish officer(s) under the terms of this agreement, if and only if, officer(s) are available for such duty as determined by the Chief of Police.
6. Duties of any officer(s) assigned shall be limited to the boundaries of the Village of Whitehouse, Ohio. Exceptions would include those that serve law enforcement interests outside the boundaries of the Village of Whitehouse (i.e., Anthony Wayne School District off-campus, school-sponsored activities, etc.).
7. The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event.

Total Number of Employees Required: _____ Total Amount Required per Employee: \$_____/hr.

TOTAL Amount to be submitted by Event Coordinator: \$_____

8. Officer(s) assigned under terms of this contract shall be covered by Workmen's Compensation paid on the officer's behalf by the Village of Whitehouse.
9. This agreement may be canceled by either party by 30-day written notice or to the mutual satisfaction of both undersigned parties.
10. Requests for additional/reduction of officers to supplement this initial agreement must be made to the Village Administrator no later than fifteen (15) days from the date of the scheduled event.

This agreement entered into on this 20 day of October, 2021, by and between the Village of Whitehouse, County of Lucas, State of Ohio, and the Event Coordinator/Contact Person, in witness whereof the parties hereunto have set their hands at Whitehouse, Ohio.

Village Administrator

Step Upperio
Event Coordinator/Contact Person

REQUEST FOR SPECIAL EVENTS SERVICES—VILLAGE OF WHITEHOUSE, OHIO Live

TYPE OF FUNCTION/ACTIVITY: 5k, Food Trucks, Vendors, Music

DATE/TIME OF FUNCTION/EVENT: Sat. Oct. 8th 9am - 5pm

LOCATION: Whitehouse Village Park; West Wabash Trail

NUMBER OF OFFICERS REQUIRED: _____ (Determined by Police Chief)

NUMBER OF ADDITIONAL VILLAGE EMPLOYEES: _____ (Determined by Department Head)

EVENT COORDINATOR CONTACT INFORMATION:

NAME Steve Upperco / Oak Leaf Productions LLC

ORGANIZATION Platinum Filament 5K Costume Run and Music Festival

ADDRESS ~~PO~~ 18670 Main St.

Tontogany, OH 43565

PHONE 419-389-7353

EMAIL platinumfilament@yahoo.com

FAX NA

Payment for services rendered in the amount of \$ _____ will be submitted to:

The Village of Whitehouse
6925 Providence St.
P.O. Box 2476
Whitehouse, OH 43571

Payment in full required by: _____

For Office Use Only

Date: _____

____ Approved as requested.

____ Approved, with modifications (specify): _____

____ Disapproved (specify): _____

Village Administrator _____

Chief of Police _____

Public Service Director _____

Fire Chief _____

Community Development Coordinator _____

PLEASE CHECK ALL THAT APPLY:

☒ Alcohol Sales (Ohio Dept. of Commerce/Liquor Control Permit required; minimum of one (1) Whitehouse Police Officer required at event during alcohol sales time).

☒ Fencing (Public Service Department)

☒ Food Truck Inspection(s) (Fire Department)

☐ Tent Inspection(s) (Fire Department)

☐ Traffic Barricades (Public Service Department)

☒ Traffic Signage (i.e., No Parking, etc.) (Public Service Department)

☐ Other (please specify):

Route crosses over
Providence Street and
Waterville Street

This agreement may be canceled by either party by 30-day written notice or to the mutual satisfaction of both undersigned parties.

This agreement entered on this _____ day of _____, 20____, by and between the Village of Whitehouse, County of Lucas, State of Ohio, and the Event Coordinator/Contact Person for this event, in witness whereof the parties hereunto have set their hands at Whitehouse, Ohio.

Village Administrator

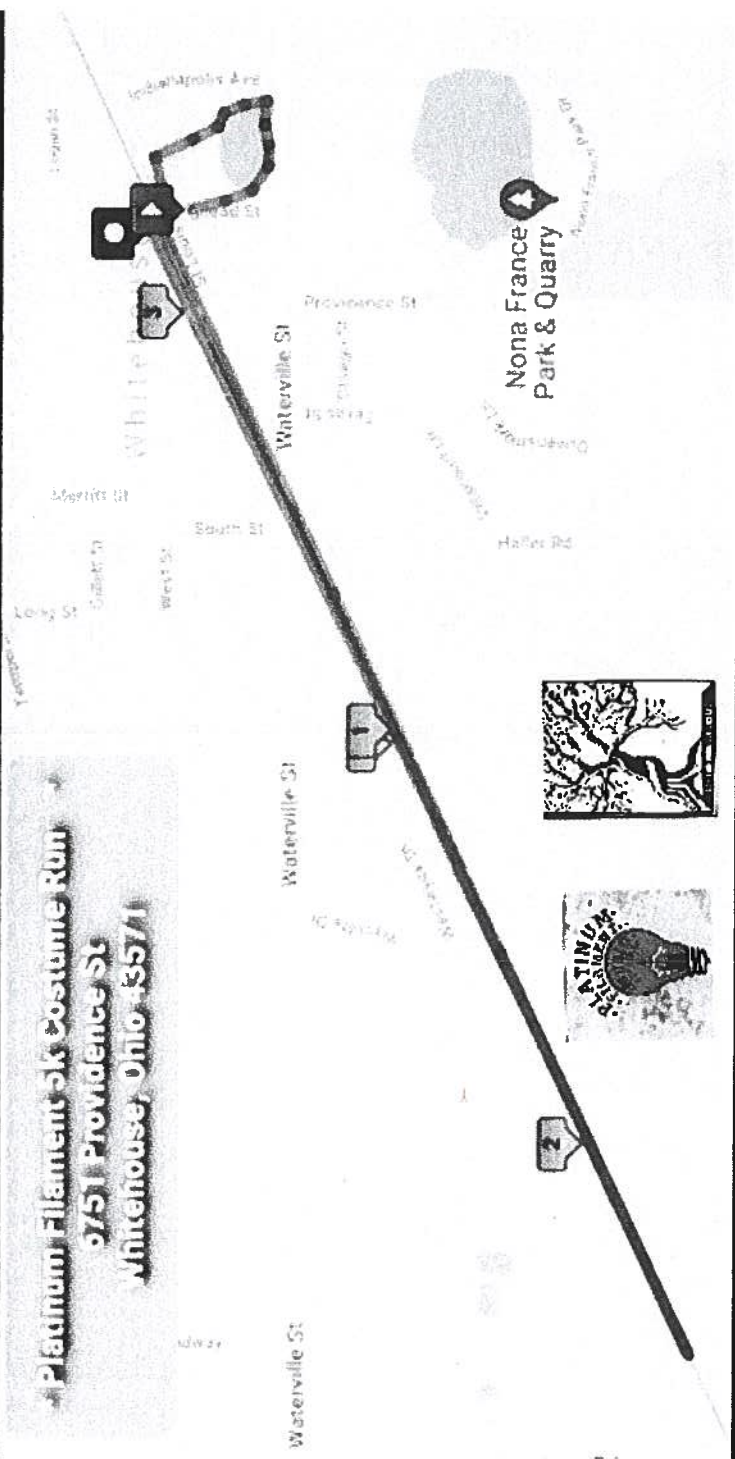
Event Coordinator/Contact Person

Attachments:

☒ Ohio Revised Code Section 4303.202 F-2 permit legislation.

☒ Ohio Dept. of Commerce/Division of Liquor Control: *How to Apply for a Liquor Permit*

Platinum Filament 5k Costume Run
9/51 Providence St
Whitehouse, Ohio 43571



WABASH CANNONBALL TRAIL SOUTH FORK

ST LOUIS

Food Truck

LUCAS



30	66	10843	66	30
30	66	10835	66	30
30	66	10829	66	30
30	66	10823	66	30
30	66	10815	66	30
30	66	10809	66	30



Request for Special Event

Village of Whitehouse
PO Box 2476, Whitehouse, OH 43571
Phone: (419) 877-5383/ Fax: (419) 877-5635

Name of Event: Whitehouse Summer Concerts
Coordinator/Contact Person: Louann Arriaga
Address: 11026 West St. Whitehouse
Phone: 419-877-0629 Email: LSArriaga26@outlook.com
FAX: 419-877-8626
Event Date(s): May 19, June 16, July 21 Event Hours: 5pm - 8:30pm
Estimated Number of Attendance: 150
Brief Description of Event: Concert in the park with food and beverages

Will the Event Use Signage/Attraction Devices? ☐ Yes ☒ No
Amplified Voice/Music? ☒ Yes ☐ No
Food/Beverage Sales? ☒ Yes ☐ No Alcoholic Beverage Sales: ☒ Yes ☐ No
Product Sales? ☐ Yes ☒ No Other (explain):
If YES to any of the above, please explain: Concert, food trucks, beer & wine sales

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event:

☒ Police Assistance ☒ Streets Closed ☒ Enclosed Shelterhouse ☒ Pavilion ☐ Other
Explain: _____

PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

Payment for Services: The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event.

Total Number of Employees Required: _____ Total Amount Required per Employee: \$ _____/hr.

TOTAL Amount to be submitted to the Village of Whitehouse by Event Coordinator: \$ _____

READ THE FOLLOWING BEFORE SIGNING

The submittal of this event form does not ensure approval of the event.

Be advised, the Village cannot accommodate every event and some events may require reimbursement for services rendered. You must attach to this application either an Insurance Policy or a Certificate of Insurance that includes the policy number, amount of coverage, and the provision that the Village of Whitehouse is included as an Additional Insured. The insurance requirements depend on the risk level of the event.

The applicant agrees to defend, indemnify, and hold harmless the Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of this activity

Signature: Louann Arriaga Date: 4-5-2022

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571

Phone 419-877-5383 . Fax 419-877-5635

whitehouseoh.gov

PLEASE CHECK ALL THAT APPLY:

☒ Alcohol Sales (Ohio Dept. of Commerce/Liquor Control Permit required; minimum of one (1) Whitehouse Police Officer required at event during alcohol sales time).

☒ Fencing (Public Service Department)

☒ Food Truck Inspection(s) (Fire Department)

☐ Tent Inspection(s) (Fire Department)

☒ Traffic Barricades (Public Service Department)

☒ Traffic Signage (i.e., No Parking, etc.) (Public Service Department)

☐ Other (please specify):

This agreement may be canceled by either party by 30-day written notice or to the mutual satisfaction of both undersigned parties.

This agreement entered on this _____ day of _____, 20____, by and between the Village of Whitehouse, County of Lucas, State of Ohio, and the Event Coordinator/Contact Person for this event, in witness whereof the parties hereunto have set their hands at Whitehouse, Ohio.

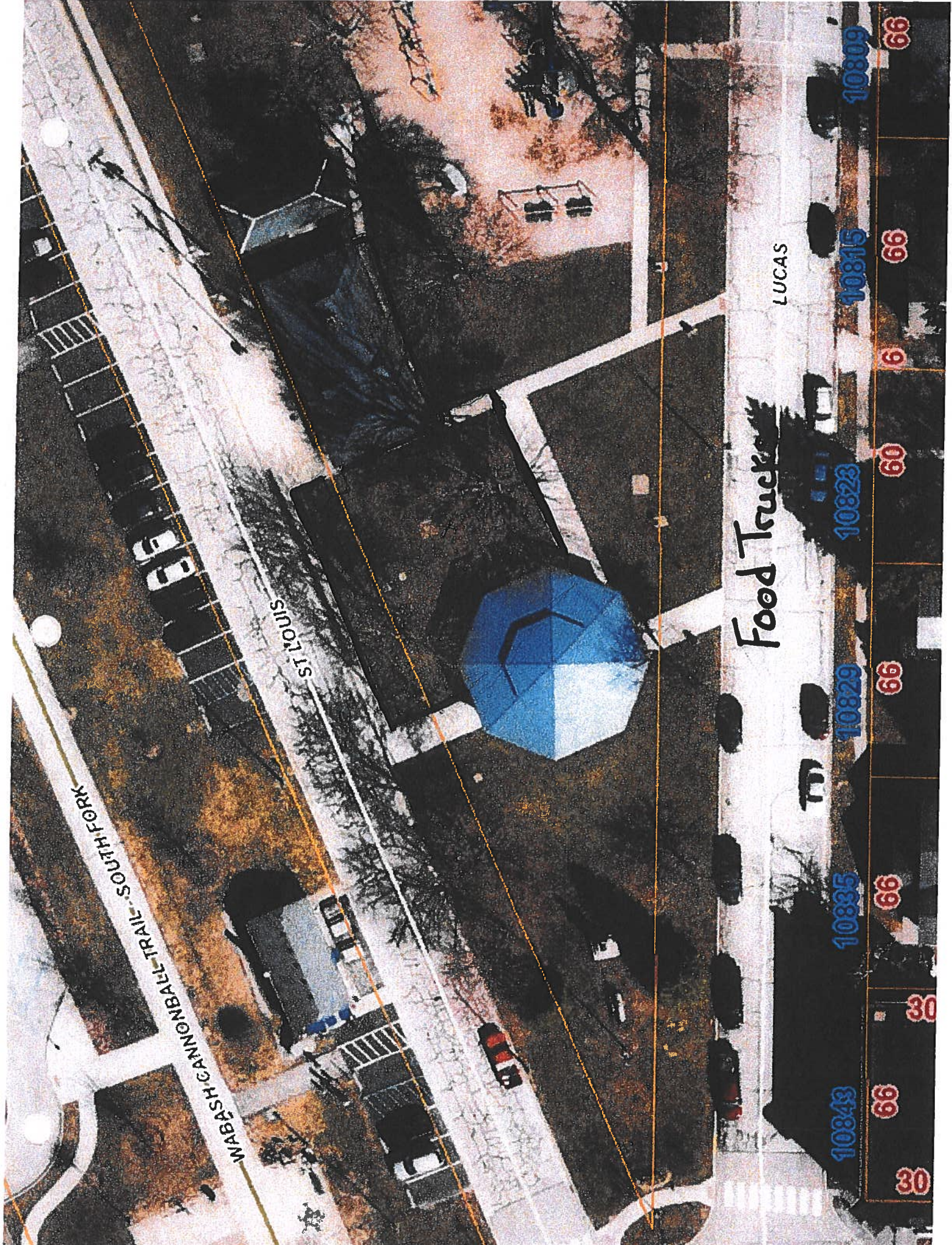
Village Administrator

Event Coordinator/Contact Person

Attachments:

☐ Ohio Revised Code Section 4303.202 F-2 permit legislation.

☐ Ohio Dept. of Commerce/Division of Liquor Control: *How to Apply for a Liquor Permit*



WABASH CANNONBALL TRAIL - SOUTH FORK

ST LOUIS

Food Truck

LUCAS

10843

10835

10829

10823

10815

10809

66

66

66

60

66

66

30

30



Request for Special Event

Village of Whitehouse
PO Box 2476, Whitehouse, OH 43571
Phone: (419) 877-5383/ Fax: (419) 877-5635

Name of Event: MEMORIAL DAY SERVICE
Coordinator/Contact Person: WAYNE KING
Address: 6716 SOUTH ST.
Phone: 419-349-4873 Email: KING8393@ROADRUNNER.COM
FAX: _____
Event Date(s): MAY 30, 2022 Event Hours: 9 A.M. - 10:30 A.M.
Estimated Number of Attendance: 300
Brief Description of Event: HONORING THOSE WHO SERVED IN THE ARMED SERVICE.

Will the Event Use Signage/Attraction Devices? ____ Yes ☒ No
Amplified Voice/Music? ☒ Yes ____ No
Food/Beverage Sales? ____ Yes ☒ No Alcoholic Beverage Sales: ____ Yes ☒ No
Product Sales? ____ Yes ☒ No Other (explain): _____
If YES to any of the above, please explain: _____

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event:

(X) Police Assistance (X) Streets Closed () Enclosed Shelterhouse () Pavilion () Other
Explain: CLOSE PROVIDENCE ST. AND WEST NEXT TO THE MEMORIAL PARK.

PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

Payment for Services: The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event.

Total Number of Employees Required: 4 Total Amount Required per Employee: \$ _____/hr.

TOTAL Amount to be submitted to the Village of Whitehouse by Event Coordinator: \$ _____

READ THE FOLLOWING BEFORE SIGNING

The submittal of this event form does not ensure approval of the event.

Be advised, the Village cannot accommodate every event and some events may require reimbursement for services rendered. You must attach to this application either an Insurance Policy or a Certificate of Insurance that includes the policy number, amount of coverage, and the provision that the Village of Whitehouse is included as an Additional Insured. The insurance requirements depend on the risk level of the event.

The applicant agrees to defend, indemnify, and hold harmless the Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of this activity

Signature: Robert Wayne King Date: MARCH 21, 2022

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571
Phone 419-877-5383 . Fax 419-877-5635
whitehouseoh.gov

AGREEMENT FOR SERVICE – SPECIAL EVENTS

WHEREAS, by Resolution, the Village Administrator of the Village of Whitehouse, Ohio, is authorized and empowered to enter into written agreements with public or private organizations, to assign Village employees to special duties, with such organizations, when, in the opinion of the Village Administrator and Chief of Police, such duty serves the purpose of public safety, traffic control and the public welfare.

Now, therefore, it is agreed by and between the parties as follows:

1. The Chief of Police shall assign a designee to oversee the scheduling of officers to provide police/security services for the following event:

____ See attached map showing locations and that such officer(s) shall at all times be subject to all Federal, state and local ordinances, including the policies and procedures of the Village of Whitehouse and the Whitehouse Police Department.

2. The Police Chief reserves the right to honor or reject this request based upon officer availability and/or needs of the agency.
3. The uniform of the officer(s) shall always be under the control of the Chief of Police.
4. Officer(s) who are assigned to this event shall be paid for this service in accordance with the current fee schedule for services as enacted by the Village of Whitehouse, Ohio Council.
5. The Village of Whitehouse agrees to furnish officer(s) under the terms of this agreement, if and only if, officer(s) are available for such duty as determined by the Chief of Police.
6. Duties of any officer(s) assigned shall be limited to the boundaries of the Village of Whitehouse, Ohio. Exceptions would include those that serve law enforcement interests outside the boundaries of the Village of Whitehouse (i.e., Anthony Wayne School District off-campus, school-sponsored activities, etc.).
7. The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event.

Total Number of Employees Required: 4 Total Amount Required per Employee: \$____/hr.

TOTAL Amount to be submitted by Event Coordinator: \$_____

8. Officer(s) assigned under terms of this contract shall be covered by Workmen's Compensation paid on the officer's behalf by the Village of Whitehouse.
9. This agreement may be canceled by either party by 30-day written notice or to the mutual satisfaction of both undersigned parties.
10. Requests for additional/reduction of officers to supplement this initial agreement must be made to the Village Administrator no later than fifteen (15) days from the date of the scheduled event.

This agreement entered into on this _____ day of _____, 20____, by and between the Village of Whitehouse, County of Lucas, State of Ohio, and the Event Coordinator/Contact Person, in witness whereof the parties hereunto have set their hands at Whitehouse, Ohio.

Village Administrator

ROBERT WAYNE KING
Event Coordinator/Contact Person

REQUEST FOR SPECIAL EVENTS SERVICES—VILLAGE OF WHITEHOUSE, OHIO

TYPE OF FUNCTION/ACTIVITY: MEMORIAL DAY SERVICE

DATE/TIME OF FUNCTION/EVENT: MAY 30, 2022 10 A.M.

LOCATION: CORNER OF PROVIDENCE AND WEST ST.

NUMBER OF OFFICERS REQUIRED: _____ (Determined by Police Chief)

NUMBER OF ADDITIONAL VILLAGE EMPLOYEES: _____ (Determined by Department Head)

EVENT COORDINATOR CONTACT INFORMATION:

NAME WAYNE KING

ORGANIZATION AMERICAN LEGION Post 384

ADDRESS 6910 PROVIDENCE ST.

WHITEHOUSE, OHIO 43571

PHONE 719-349-4873

EMAIL KING8393@ROADRUNNER.COM

FAX _____

Payment for services rendered in the amount of \$ _____ will be submitted to:

The Village of Whitehouse
6925 Providence St.
P.O. Box 2476
Whitehouse, OH 43571

Payment in full required by: _____

For Office Use Only

Date: _____

____ Approved as requested.

____ Approved, with modifications (specify): _____

____ Disapproved (specify): _____

Village Administrator _____

Chief of Police _____

Public Service Director _____

Fire Chief _____

Community Development Coordinator _____

VILLAGE OF WHITEHOUSE
BOARD OF ZONING APPEALS MINUTES
April 6, 2022

Board members present: Mike Walters, Leroy Ryerson, Julie Studer and Brian Carroll. Also present was Sarah Iceman and Planning Administrator Tiffany Bachman.

The Board of Zoning Appeals (BZA) meeting was called to order by Mike Walters at 6:01 p.m.

First item on the agenda is to approve the minutes of the March 2, 2022, meeting. Leroy made a motion to accept, seconded by Brian Carroll. Motion Passed 4-0.

Second item on the agenda is to review, discuss and finalize a ruling regarding Appeal #02-2022 submitted by Michael Iceman, homeowner, for construction of a garage. His wife Sarah is appearing while he is out of town. They are asking for a 15' setback variance on the north side of the property to build a carriage garage. Sarah said they would like to put it on the property line. The property adjacent to them is an eight-acre plot with one house. Leroy asked if the neighbor would sell them the 15' feet they need. The two property owners discussed it previously, but nothing took place. The committee members are concerned with the future owners having an issue if it would be placed on the property line. The committee would like to see if 10-15' of property could be purchased from the neighbor or possibly make the garage a little smaller. They can always come back to the Board if needed. Leroy made a motion to deny the variance, seconded by Brian Carroll. Motion passed 4-0

With no other business to come before the committee, Brian Carroll made a motion adjourn, seconded by Julie Studer. The meeting was adjourned at 6:11 pm.

Respectfully submitted,

Tiffany Bachman
Planning Administrator

ORDINANCE NO. 4-2022

AN ORDINANCE TO AUTHORIZE THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT TO PROVIDE HEALTH CARE BENEFITS FOR THE ELIGIBLE EMPLOYEES OF THE VILLAGE OF WHITEHOUSE AND TO DECLARE AN EMERGENCY

WHEREAS, the Village of Whitehouse provides to its eligible employees certain health care benefits; and

WHEREAS, the Village of Whitehouse has advertised and received proposals from a number of entities; and

WHEREAS, the administration has reviewed all proposals and recommends acceptance of the plan from the Northwest Ohio Business Alliance with Paramount Insurance, an Affiliate of Promedica, Group Number 81203A.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, and three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Council for the Village of Whitehouse, Lucas County, Ohio hereby approves the recommendation of the administration set forth above.

SECTION II: The Village Administrator is hereby directed and authorized to execute all documents necessary to effectuate the medical insurance through the Northwest Ohio Business Alliance with Paramount Insurance, an Affiliate of Promedica, Group Number 81203A.

SECTION III: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this legislation were adopted in an open meeting of the Council and that the deliberations of this Council and any of its committees that resulted in such

formal actions were in compliance with all legal requirements as set forth by the Charter of the Village of Whitehouse.

SECTION IV: This Ordinance is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants, and for the further reason that this Ordinance is necessary to provide for the continuation of the medical insurance for eligible Village employees.

WHEREFORE, this Ordinance shall take effect and be in full force immediately after its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2022.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor

RESOLUTION NO. 7 - 2022

A RESOLUTION AUTHORIZING THE DISCONTINUANCE OF AN ECONOMIC DEVELOPMENT COMMITTEE FOR THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, AND DECLARING AN EMERGENCY.

WHEREAS, the Council and Administration for the Village of Whitehouse desires to encourage economic development within the Village in order to increase the tax base within the Village and provide a healthy and well diverse environment for the citizens of the Village; and

WHEREAS, the Village had previously established an Economic Development Committee to perform these services; and

WHEREAS, the Council and Administration wish to discontinue the use of the Economic Development Committee and to now engage in another manner of economic development in the future.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, and three-fourths (3/4) of all members elected thereto concurring:

SECTION I: Council hereby discontinues the previously established Economic Development Committee.

SECTION II: Counsel therefore repeals Resolution No. 27-2018 in its entirety.

SECTION III: It is hereby found and determined that all formal actions of this Council, concerning and relating to the adoption of this Resolution were adopted at open meetings of this Council and the deliberations of this Council and any of its committees that

resulted in such formal actions as contained herein were and are in compliance with all legal requirements as set forth by Village Charter.

SECTION IV: This Ordinance is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants and for the further reason that the dissolution is necessary to reduce costs and provide for the economic development of the Village in a timely fashion.

WHEREFORE, this Ordinance shall take effect and be in full force immediately after its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2022.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor

RESOLUTION NO. 8-2022

A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, TO TRANSFER CERTAIN FUNDS FOR VILLAGE ACCOUNTING PURPOSES; FORMAL VERIFICATION OF SAID TRANSFER AND DECLARING AN EMERGENCY.

WHEREAS, it is the recommendation of the Administrator, of the Village of Whitehouse, Lucas County, Ohio, that the Village administratively transfer certain funds between duly established accounts within the Village of Whitehouse, Lucas County, Ohio, accounting system; and

WHEREAS, this Council is desirous of implementing said transfers and hereby approving same:

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Administrator of the Village of Whitehouse, Lucas County, Ohio, is hereby duly authorized and directed to complete and enter upon the accounting records of the Village of Whitehouse, Lucas County, Ohio, the following funds transfers:

AS ATTACHED IN EXHIBIT A HERETO.

SECTION II: It is hereby found and determined that all formal actions with respect to said accounting fund transfers were adopted pursuant to this Resolution in an open meeting of this Council, with full disclosure and approval herein, and the deliberations of this Council and any of its committees that resulted in such fund transfer action were in compliance with all legal requirements as required by Village Charter.

SECTION III: This Resolution is hereby declared to be an EMERGENCY MEASURE necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitant, and for the further reason that this Resolution is necessary to provide orderly transfer documentation as to the accounting records of the Village of Whitehouse, Lucas County, Ohio; in order that necessary funding for said accounts indicated herein can be completed.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas _____ Nays _____

Adopted and effective April 19, 2022 as an EMERGENCY MEASURE

Donald L. Atkinson, Mayor

ATTEST:

Susan M. Miller, Clerk of Council

EXHIBIT A
April 19, 2022
Transfers

FROM	AMOUNT	TO
General Fund (1000)	\$900.00	Whitehouse Arbor (4924)
Income Tax A (2071)	\$6,748.40	Beautification Proj (4909)
Income Tax A	\$18,138.02	Pole Relocation (4911)
Income Tax A	\$5,046.26	Ind. Pkwy Resurface (4917)
Water Fund (5101)	\$6,724.00	Field Ave Line Repl (4211)
Income Tax B (2073)	\$303,797.79	General Fund (1000)

VILLAGE OF WHITEHOUSE

April 19, 2022

ADMINISTRATION

- 03-15-22 1. March 31, 2022: Income Tax Collection = \$795,200.08
Compared to last year = \$781,004.97 (1.82% increase)
JEDD & JEDZ collections = \$830,082.70
- 02-19-19 2. Safety and Health Report: Last lost time injury was January 14, 2019

ADMINISTRATIVE ACTIVITIES

COMMUNITY DEVELOPMENT

SUBDIVISION DEVELOPMENTS

GRANTS

04-05-22

1. **Pedestrian Bridge** – A TMACOG funded tap project to install a 10' wide path along the north side of SR 64 between Whitehouse Square Blvd. and Finzel Rd. project includes a 14' wide pedestrian bridge over Blue Creek. – Construction year 2023. 80/20 Grant. Engineers Estimate \$652,000. Grant \$521,600. Conducted ODOT Field Review on 4-27-21.
2. **Industrial Parkway Resurfacing & Water Main Replacement** – This OPWC funded project will see a portion of aged water main replaced on Industrial Parkway as well as the mill/fill resurfacing of the entire portion of roadway. This project is a joint funding project with the Lucas County Engineer which will see Weckerly Road resurfaced from Eber Rd. to Stitt Road. This Capital Improvement project is scheduled for 2022. Project is out for bid
3. **Whitehouse Streets Resurfacing** – This OPWC funded project will see the resurfacing of Wabash St., Lucas St. Gilead St. and all Blue Creek Gardens resurfaced utilizing traditional mill/fill resurfacing methods. This project is a joint funding project with the Lucas County Engineer which will see a large portion of Dutch Road resurfaced. These projects are being schedule for 2023.
4. **HB168** – Applied for grant funding through HB168 program. Project applied for are new .5 mg water tower and various storm sewer improvements.
5. **Swanton Street Reconstruction** – Total Reconstruction of Swanton Street, from Maumee to Texas St. This is in the OPWC project pipeline for FY 2024.

PARKS & RECREATION

- 04-05-22
1. **Providence St. Plazas at Wabash Cannonball Trail** – Reconstruction of both East & West plazas to include a pop fountain area. Plans in engineering – under Council review. Postponed until 2023.
 2. **Downtown Arbor Park** – To be constructed as part of Streetscape. Awarded to B & J Concrete & Construction - \$21,500 for concrete flat work. Remainder to be constructed by Public Works Staff.

STREETS

- 04-05-22**
1. **Downtown Streetscape Phase 3** – Providence St. from Maumee St. to Shepler Ave. – Plans in Engineering. Council reviewing plans on parking & extent of improvements. Postponed until 2022. Bid awarded to B & J Concrete & Construction - \$343,295.00.

WATER

09-07-21

1. **Elevated Storage Study** – Contracted with Poggemeyer Design Group to evaluate water distribution needs for future elevated water storage. In progress. Completed and ready for review.
2. **Elevated Storage** – Applied for HB168 Grant funding for construction of new .5 mg water tower.

WASTE WATER

- 04-05-22**
1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway. Awarded to Mark Shaffer's Excavating & Trucking for \$2,486,185.00. Construction Spring 2021-Project started March 2021. Presently on hold-delay in material acquisition. Material acquired-construction has resumed. Cemetery Rd closing July 26th for 35 days. Cemetery Rd. & Wabash Cannonball Trail are open. Currently constructing final connections at Logan and Field Ave. All underground construction completed.

STORM SEWER

12-21-21

1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County. Petitions to be filed with Lucas County. Ditch petition hearing to begin Spring 2021. Petition Filed. First reading held 12-2-21. Approved by unanimous vote to continue with determining the need for ditch maintenance and costs. Expected to take 24 months to gather information.
2. Applied for grant funding through HB168 for replacement of various storm sewers. Heller Rd-south of Wabash, Weckerly Dr.- north of bond, and Cemetery Rd-south of Weckerly Rd.

SANITATION

MISCELLANEOUS

- 04-05-22**
1. **Building Permits:** 8 new homes as of 03/31/22.

04-05-22

2. Public Works:

1. Water Department
 - a. Valve Exercising
 - b. Hydrant Maintenance Programs
2. Sewer Flushing
3. Storm Water Inspections – Outfalls & Asst. Management
4. Park-Mulching and Bed Preparations

Boards and Commissions

- A. Board of Zoning Appeals
 1. Pending approval of March 2, 2022 meeting minutes
- B. Charter Revision Commission
 1. Pending approval of March 10, 2020 meeting minutes
- C. Fire Dependency Board
 1. Pending approval of January 5, 2021 meeting minutes
- D. Planning Commission
 1. Pending approval of March 7, 2022 meeting minutes
- E. Records Commission
 1. Pending approval of June 1, 2021, meeting minutes
 2. Pending 2022 Reorganization Meeting
 3. Pending Review of Records Set for Destruction in 2022
 4. Pending Review of Records Policies
- F. Tree Commission
 1. Pending approval of March 24, 2022 meeting minutes
 2. Pending Tree Inventory

Council Committee of the Whole

- A. Economic Development
 1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment
- C. Franchise, Lands & Buildings
- D. Parks & Recreation
- E. Public Services Committee
- F. Personnel & Safety
- G. General
 1. Pending review of Council project list



Zoning Enforcement Report – April 2022

Spring has finally sprung! Many properties have shown fine progress. With the warmer weather, people are getting out their boats and RV's. I have educated several residents on our regulations for boat parking. Many are still unaware that there are regulations that affect where they can park their boats.

Zoning plays an important role in the beautification of the community as a whole. While we cannot force residents to keep their properties clean, a friendly approach has continued to help people make progress. The more properties that are clean has a good effect, and can actually pressure others to take better care of their properties as well.

I'm hoping for the trend to continue through spring and into summer. I hope you all stay healthy and have a great month!

Respectfully submitted,

Jacob T. Barnes

Jacob T. Barnes

Zoning Violation Report

April 2022

NAME	ADDRESS	VIOLATION LOCATION	VIOLATION	ACTION
Billings, Frank	10960 Helen	Front	Junk vehicle, minor junk	Follow up inspection performed. Vehicle and items have been removed. Case closed.
Cyclewerks	6760 Providence St	Side	Shipping Container	BZA granted a six month extension. Will continue to monitor.
General Pro Hardware	6635 Providence	All	Property Maintenance	Re-inspected in early April and several items have been removed. Overall the property is looking better than it has in the past.
Killy, Craig	6007 Kathy	Front	Report of RV in front of home	Inspected, no violation found. Called complainant and
MAM	6306 Weckerly Rd	Front	RV stored in front of home	Inspected, Notice Sent. Spoke with homeowner and they are working on compliance. Gave them two weeks. Re-inspected in early April and it is back. Final notice being sent.
McSurley, John	10960 Toledo St	Rear	Junk, Debris	On hold. Some improvement noted. Property is in a legal dispute and that is holding things up.
Willow Creek Apartments	6931 Heller Rd	Rear	Report of junk/debris, graffiti on rear buildings	Continuing to monitor property.
Apartment	6511 Field, Apt E	Front	Report of junk cars	Continue to monitor. No violation found.
Car Wash	6612 Providence		Complaint about LED light	Spoke with complainant. Re-inspected at night. No violation observed. Received more complaints, re-inspected again and no violation observed. It appears that light angle has been adjusted.
REFERRED TO PROSECUTOR				
Siebert, Mark	11164 Temperance	Side, rear	Junk, Debris, Insecure structure	Re-inspected in early April. No current violation observed.
Wittes, John	10803 Waterville St	Rear	Junk and Debris	Continuing to monitor the property. Inspected in early April and now there is a wood pile extending along the east property line making it difficult to view. It does appear that items have been cleaned up.

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